

MINUTES

PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

November, 1, 2012

The Palestine Board of Trustees met on November 1, 2012, at 6:00 PM. Trustees answering the roll call were Gene Purcell, J.R. Dunlap, Larry Miller, Larry Surrells, J.D. Kimberlin and Greta Dennison.

Other Staff Members present: Police Chief Jim Clark, Margaret Littlejohn, Utility Clerk and Shirley Adams, Village Clerk.

Visitors present: Brett Callaway, George Harrison, Scott Campbell, Bob Taylor, Mark Wilson and Chris Forde from WTYE.

Meeting called to order by Mayor Patricia Schofield.

The meeting began with all present reciting the Pledge of Allegiance

Minutes were taken by the Village Clerk.

The Minutes of October 4, 2012, were accepted as presented.

OLD BUSINESS:

1) Update of Matteson property-205 S. Rush St. Mr. Matteson's attorney has requested discoveries for court. Mayor Schofield has an appointment at 2:00 PM on Thursday, Nov. 8, 2012, with our attorney for further information and instruction.

NEW BUSINESS:

1) Report from Personnel committee regarding the interview with Police Chief Candidate. Greta Dennison said she has checked with a former employer of the candidate and with some police personnel in the area that know him and they all highly recommended him. During his interview with the Personnel Committee he said he was ready to settle down and work in a smaller community. He has a wife and children and they are on board with relocating. The Personnel Committee said they were impressed with the candidate and it was their recommendation to hire him. The Board agreed and the consensus was to hire him. Jim Clark will call Mr. Emory tomorrow to let him know of the Board's decision.

2) New FOIA/OMA Training requirement. Effective January 1, 2012, Public act 97-504 requires certification and file copy of the certificate, as per the notice from the office of the Illinois Attorney General. We are all required to complete this training.

3) Approval of Conveyance of weapons. When an officer retires, it is often common practice that the officer's duty weapon goes with him. He is not allowed to sell or give away this weapon. Larry Surrells made a motion to allow Jim Clark and Ed Myers to retain their weapon upon their retirement. J.R. Dunlap seconded motion. Motion passed unanimously.

4) Approval of Bassett Training Mandate – Recommendation from Illinois Liquor Commission – See attached information. Due to the results of last week's 'sting' by the IL State Police and IL Liquor Control Commission, it is the recommendation from the IL Liquor Control Commission that each municipality issue a mandate for all alcohol servers to be certified. A gentleman in Effingham is a certified Bassett Trainer. If we had enough people to attend, he would come to Crawford County to give the Bassett Training at a cost of \$40 per person. The municipalities would not pay for this; it would be up to the owner if they or their employee would be responsible for the cost. Mayor Schofield requested that everyone review the attached information and think about this and then we will discuss this idea further. Brett Callaway was not happy about considering this mandate and stated that until the state mandated it, he doesn't feel the municipality should. Larry Surrells made a motion to table the Bassett Training Program mandate at this time until the Trustees can study it and understand it more fully. Motion failed due to no second.

5) Village Christmas Party will be held on Friday, December 7, 2012, at 6:00 PM.

Note: Consolidated Election: April 9, 2013 (10ILCS 5/10-4)
Caucus to be held: December 3, 2012
First day of filing: December 17-24, 2012.
Mayor: Patricia J. Schofield; Trustees: Larry Miller, Harry G. Purcell; Lloyd S. Dunlap III
a/k/a J.R. Dunlap

DPW REPORT: Kathy Clark, Superintendent. Kathy was not present.

POLICE REPORT: Chief of Police, Jim Clark. Mostly domestic nature violations this month.

PIONEER ROOM – NOVEMBER – J.D. KIMBERLIN

REPORTS:

FYI: OMA/FOIA Mandatory guidelines

FYI: Greater Wabash Regional Planning Commission – Strategy Meeting: Mayor Schofield attended meeting and listed our “Wish List” for 2012-2013.

FYI: Good Energy, L.P.’s written disclosure to The Village of Palestine required by Section 1-92(f) of the Illinois Power Agency Act, as amended by P.A. 97-1067. See copy of letter attached.

FYI: MUTCD (unfunded mandate) SPECIFICATIONS – Street signs in the Village; Requirements: State approved Retroreflectivity for Stop, Yield, Street, etc. signs. Completion dates: Ground-mounted signs by January 15, 2014; Overhead guide signs by January 2018.

COMMITTEE REPORTS:

Budget Committee: Shirley Adams, Chairman. We’ve received our third property tax distribution in the amount of \$30,610.18. Our employer’s IMRF contribution will be 10.73% in 2013. We have one final payment in the amount of \$1286.54 on our Sewer Expansion loan which will be paid off in December.

Bldg Regulations, Permits, Maintenance: Larry Miller, Chairman. Larry is in the process of building a ‘demolition’ permit.

Employee Relations: Greta Dennison, Chairman.

Finance: Gene Purcell, Chairman.

Streets, Sidewalks, Alleys Committee: Larry Surrells, Chairman. We should be starting on repairs within the month. We’ve had to make repairs on the leaf vac recently and we are hopeful it will make it thru the season.

Sewer Committee: Larry Surrells, Chairman. Tom Hose’s contract expires at the end of November. We would like to continue the contract for another six month. We will formally vote for approval at the next meeting.

Other Business:

Bob Taylor reminded everyone that Veterans Day was coming up and asked that we think about the significance of the day.

Mark Wilson, representing the Eagles and the AmVets, thanked Jim Clark for serving our community over the year with honor and integrity.

Margaret Littlejohn reported that when she billed in September there were around 100 people three or more months behind and as of now only 22 are behind.

With no further business to discuss, Larry Surrells moved to adjourn. Larry Miller seconded motion. Motion carried. Meeting adjourned at 6:55 PM.

MAYOR

CLERK