

## **MINUTES**

### **PALESTINE VILLAGE BOARD OF TRUSTEES MEETING**

**October 1, 2009**

The Palestine Board of Trustees met in regular session on October 1, 2009, at 6:00 PM. Trustees answering the roll call were Gene Purcell, Greta Dennison, J.D. Kimberlin, J.R. Dunlap, Larry Surrells, and David Branson.

Visitors present were Larry Miller, Bob Taylor, Bobbi Branson and daughters, Jim Kincaid, Richard Kent, and Jay Wilson.

The meeting began with all present reciting the Pledge of Allegiance.

The minutes of the last meeting were approved as read.

Effective October 1, 2009, David Branson resigned as Trustee. A plaque was presented to him in appreciation of his service.

Larry Miller was sworn in as Trustee, filling David's position.

Shirley Adams was introduced as the Assistant Village Clerk. She is being trained by Floyd to assume the position of Village Clerk, upon Floyd's retirement.

#### **OLD BUSINESS**

1. The Dog Ordinance discussed at the last meeting was revisited. Attorney Frank Weber proposed a new ordinance, a copy of which was handed out to Board Members. There was much discussion on the proposed ordinance and it will be going to committee and then brought back to the board.
2. Mayor Schofield reported that the salt was delivered on September 30<sup>th</sup>, and has been covered.
3. It was noted that the Fall Clean-up has been changed to October 21<sup>st</sup>. Pat has not spoken to Mark Dennis yet concerning appliance pick-up.

#### **NEW BUSINESS**

1. Main Street Bridge – LaMotte Creek Watershed. Jim Kincaid and Richard Kent were present to discuss this project and to encourage us to look for funding. There was much discussion concerning the need for the bridge to be raised.
2. The hours for Halloween have been set for 6:00 o 8:00 pm on October 31<sup>st</sup>.

The Motion was made by Gene Purcell and Seconded by Greta Dennison. Motion was passed unanimously.

3. Mayor Schofield reported that the OSHA/EPA Standard Guides for Municipal Public Works 2009 Compliance Journal with Homeland Security is available for \$278.50. This is an update from 2006. By consensus, the decision was to purchase it, as it would be a valuable reference for our Dept. of Public Works employees.

4. There have been two calls suggesting a stop sign be installed at the corner of N. Jackson and E. Franklin. This is a State decision and we can only ask or recommend that this be done, however, after discussing this suggestion, it was decided that a stop sign is not needed. It was mentioned that we should make sure that the double yellow lines stay vivid. It was also suggested that we encourage IDOT to widen the highway throughout town.

5. Mayor Schofield reported that the Crawford County Health Department received a complaint concerning accumulated trash and garbage at a local residence causing an environmental violation.

After a failed attempt to contact the residence of the property, the Elder Protective Service was called and they, along with Officer Myers, finally got access to the property. The gentleman of the house was taken by ambulance to CMH and after he was re-hydrated, his Daughter took him home with her until such time as he could return.

The Elder Protective Service offered the lady of the house assistance with cleaning up the inside of the house. However, the outside of the house has not been cleaned up. Larry Surrells felt we should follow the same procedure with this property as was done with the Bailey property. It was agreed that a letter should be written giving them 10 days to get the clean up done. If they don't comply, then the property will be condemned.

6. Police Report was handed out, however, Jim Clark is on Medical Leave so he was not present to report on it.

7. Larry Surrells has agreed to take over as he Chairman of the Sewer Committee

8. Greta Dennison, Chairman of the Employee Relations Committee, said she would like to have "job descriptions" of employees. Mayor Schofield said she is working on getting this information for Greta.

Motion to go to Executive Meeting was made at 7:10 PM by Greta Dennison, seconded by Larry Surrells. Vote was unanimous.

The regular meeting was reconvened at 7:20 PM.

Greta Dennison moved to recommend that the Village Clerk position be changed from an elected position, thereby appointing Shirley Adams to fill that position. Larry Surrells seconded. Motion carried.

With nothing further to come before the Board, the meeting was adjourned at 7:25 PM.

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President

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Clerk