

MINUTES

PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

February 3, 2011

The Palestine Board of Trustees met in regular session on February 3, 2011, at 6:00 PM. Trustees answering the roll call were Gene Purcell, Greta Dennison, J.D. Kimberlin and J.R. Dunlap. Larry Surrells and Larry Miller were absent.

Jim Clark, Police Chief and Margaret Littlejohn, Utility Clerk; were absent

Visitors present: Kathy Fuller and Bob Taylor.

Meeting called to order by Mayor Schofield.

The meeting began with all present reciting the Pledge of Allegiance

Minutes were taken by the Village Clerk.

The minutes of the last meeting were accepted as presented.

OLD BUSINESS:

- 1) Neikirk Engineering, LLC – Presentation of Contract. We received the contract on Monday and due to the fact that it is quite lengthy Mayor Schofield is having our Attorney, Frank Weber, review it and give his opinion. Therefore, we are postponing the presentation of the contract until the March Board Meeting.
- 2) Ordinance: Plantings in the Terrace area. The Ordinance has been completed and has been designated as Ordinance No. 2011-O-02.
- 3) Budget Work Date – Saturday, March 26 or April 2. The Board Members agreed to have the budget work date on April 2nd at 8:30 AM. Mayor Schofield asked that we try and reduce some expenses by 10%. The budget must be approved and adopted before the beginning of the new fiscal year May 1, 2011.

NEW BUSINESS:

1) Fees: Pioneer Room; Main Street Park; Liquor License, etc.; Dance Permits, etc. After a lengthy discussion, the following fees were suggested:

Dance Permits	\$15.00		
Building Permits	\$20.00	(includes fencing and swimming permits)	
Vendor Permits	\$25.00	(per day)	
Golf Cart Permits	\$35.00		
Pioneer Room Rental	\$60.00	NFP	(w/\$25 refundable if room is found clean)
	\$100.00	F/PFT	(w/\$25 refundable if room is found clean)
Main Street Park Bldg	\$75.00	NFP	(w/\$25 refundable if room is found clean)
	\$100.00	F/PFT	(w/\$25 refundable if room is found clean)

Gaming Permits:	\$15.00	each...	Jukebox, Video games, Dart Boards, Air Hockey, Foosball, Ping Pong
	\$20.00	each...	Pool tables

Liquor License:		<u>Annually</u>
Class "A" all beverages		\$1,250
Class "B" Retail Sale on site-Beer and Wine only	\$	500
Class "C" Retail Sale-Pkg Beer & Wine only	\$	500
Class "D" Beer & mixed drinks on site	\$	850
Class "AA" Manufacturing Wine & Purchasing Wine for Resale; Retail Sale of Wine and by the glass	\$	1,000
Burn Permits	-0-	
Friendly Fires	-0-	

Greta Dennison moved to approve the list of Permits and Fees as suggested by the Board of Trustees. Gene Purcell seconded motion. Motion passed unanimously.

2) Crawford County Spay & Neuter Foundation. They would like us to partner with them again on their spay/neuter program with a \$500 donation. After some discussion JD Kimberlin moved to table this until July. Greta Dennison seconded motion. Motion passed unanimously.

3) NPDES Permit for Pesticides - \$250.00 Annual Permit Fee due after April 9, 2011. This is a new requirement by the State. Mayor Schofield will call them the first of March for more information on the permit and when it is actually due.

4) Formal approval of phone poll – Wire Village Barn/Municipal building for proper generator hook-up. Board of Trustees contacted by phone and giving their approval was Larry Surrells, J.D. Kimberlin, Greta Dennison and Larry Miller. Gene Purcell and J.R. Dunlap voted against this approval at the Board Meeting. Motion passed.

5) Spring clean-up – Scheduled for April 27 – Subject to change.

Kathy Fuller reported that due to the recent ice/snow storm that the DPW have been working hard on snow removal. They have used about 2/3 of the inventory of salt. We will have to put it in the budget to order more salt and sand for inventory. The locks have been installed on the lift stations. The training of the DPW new employee is going well.

Police Report: Mayor Schofield handed out the Monthly Police Report since Chief Jim Clark was absent. One theft with a loss of \$20 was reported, along with two traffic accidents and 13 instances of citizens' assistance. There was 13 hours of police training during January.

FYI: Reminder: Consolidated Election: April 5, 2011.

FYI: Mayor Schofield negotiated a new rate with Mediacom for our Franchise fee percentage. It was 3% and is now 4%.

Pioneer Room – February – Greta Dennison.

Committee Reports:

Budget & Financial Committee: Shirley Adams, Chairman. January's financial reports are unavailable at this time but will be presented at March's Board Meeting. In January we gave a \$50,000 loan to Illiana Cores from the Revolving Loan Account. Their business is doing very well.

With no further business to discuss, Greta Dennison moved for adjournment. Meeting adjourned at 7:20 P.M.

PRESIDENT

CLERK

