

MINUTES
PALESTINE VILLAGE BOARD OF TRUSTEES MEETING
January 6, 2011

The Palestine Board of Trustees met in regular session on January 6, at 6:00 PM. Trustees answering the roll call were Gene Purcell, Greta Dennison, Larry Miller, Larry Surrells, J.D. Kimberlin and J.R. Dunlap.

Police Chief Jim Clark, and Margaret Littlejohn, Utility Clerk, were also present.

Visitors present: Chris Ford from WTYE, Tom Osborne from Robinson Daily News, Kathy Fuller, Lucas Martin, Lawrence Quick, and Carol Holbert from Kemper CPA Group.

Meeting called to order by Mayor Schofield.

The meeting began with all present reciting the Pledge of Allegiance

Minutes were taken by the Village Clerk.

The minutes of the last meeting were accepted as presented.

Presentation

Police Chief Jim Clark presented Lucas Martin with a Certificate of Completion from the Illinois Law Enforcement Training and Standards Board certifying his fulfillment of all of the requirements as set forth under the provisions of the Illinois Police Training Act.

OLD BUSINESS:

- 1) Report from Lawrence Quick, Sewer/Lagoon System. Larry presented the Board with updates on the condition of our sewer/lagoon system. He reported that there is a lot of general maintenance work that needs to be done but there are no major issues at this time. He recommended that the oil be changed annually on the pumps in the lift stations. Larry has prepared Standard Operating Procedures (SOP's) for daily, weekly, and monthly maintenance. He stressed that the equipment should be secured by locks.
- 2) Draft of Terrace/Planting Ordinance. Larry Miller presented the Board an updated draft. Although trees are not allowed to be planted in the terrace, the Board agreed that low lying shrubs or flowers can be planted in the terrace area but are not to exceed three (3) feet in height. The Village will have the right to remove any diseased or damaged trees, along with any shrubs or flowers that are in violation of the ordinance. Larry Surrells motioned to accept the ordinance as written. J.R. Dunlap seconded motion. Motion passed unanimously.
- 3) Reminder: Caucus will be held on January 10th at 6:00 PM.

NEW BUSINESS:

- 1) Audit Report from Kemper CPA Group. Carol Holbert presented the FY2010 Audit Report, summarizing the Village's financial condition. Carol said that despite economic conditions and finances being tight, the Village's finances are in pretty good shape.
- 2) Approve Resolution for new Floodplain Ordinance. Mayor Schofield explained that this resolution was necessary in order to comply with flood insurance. She has attended several meetings about this. We have just received the new panel from the flood plain map. As long as we are in the flood program we have to do this. Greta Dennison moved to approve the ordinance regulating development in flood plain areas. Larry Surrells seconded motion. There was no discussion. Roll call was made and motion passed unanimously.
- 3) Mediacom-Approve Ordinance to extend current Franchise to 9/30/11. Mediacom-Renewal of Five (5) year Franchise Agreement. Our present Franchise Agreement expired

September 2010, therefore, we need to adopt an ordinance to extend this ordinance to September 2011 and then adopt a new ordinance for renewal of the five (5) year Franchise Agreement. J.R. Dunlap moved to extend the expired agreement to September 2011. J.D. Kimberlin seconded motion. Motion passed unanimously to extend the Franchise Agreement. Larry Miller then moved to renew the five (5) year Franchise Agreement. Larry Surrells seconded motion. Motion passed unanimously for the renewal.

Police Report: Chief of Police, Jim Clark. Jim reported that the Police Dept. had a decent year. He also gave a report on Three Year Stats for '08, '09, and '10.

FYI: February Agenda- we will be discussing increase in fees of various kinds; ie, Pioneer Room, Main Street Park, liquor License, dance permits, vendor's fees, etc.

FYI: Water rate increase of 3% will take effect on January 1, 2011. Minimum bill will be \$12.50.

FYI: Reminder: Consolidated Election: April 5, 2011.

1) Trustee positions to be elected:

Larry Miller; Larry Surrells; J.D. Kimberlin; Greta Dennison.

2) Caucus to be held on January 10, 2011 Nominations to be filed with clerk January 18 thru January 24, 2011.

Pioneer Room – January – Larry Surrells.

Committee Reports:

Budget & Financial Committee: Shirley Adams, Chairman.

Financial reports for November and December were made available. The balance of the CitiCapital Loan for the sewer expansion is now \$30,128.47 with 24 payments remaining. The loan for the Dodge Nitro was paid off in November.

Streets, Sidewalks, Alleys Committee: Larry Surrells, Chairman. Three areas are currently being worked on and one more area is scheduled for work when the weather is better.

With no further business to discuss, Greta Dennison moved for adjournment. Meeting adjourned at 7:25 P.M.

PRESIDENT

CLERK