

MINUTES

PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

APRIL 6, 2017

Palestine Board of Trustees met on April 6, 2017, at 6:00 PM. Trustees answering the roll call were Rob Byrley, Tim McDaniel, George Harrison, Mary Michael, J.R. Dunlap, and Gene Purcell.

Staff Members present: Kathy Clark, DPW Supervisor, Shirley Adams, Village Clerk, and Margaret Littlejohn, Utility Clerk.

Visitors present: Kent Boyd, Larry Surrells, Brian Nethery, Richard & Lela Woodward & Son, Brett Callaway, Mike Fulling, Francis Murphy, Bob Taylor, Tom Osborne (Daily News) and Chris DeWitt (WTYE).

Meeting called to order by Mayor Patricia Schofield.

The meeting began with all present reciting the Pledge of Allegiance.

Minutes were taken by the Village Clerk.

The Minutes of March 2, 2017, were accepted, with one correction, as presented.

OLD BUSINESS:

1. UPDATE – Condemnation Proceedings on the Matteson property - Still ongoing. They have 30 days after being serviced to reply.
2. UPDATE – DPW Policy to be included in Employee Policy Manual. Kathy will get it ready for final approval at the Board Meeting in May.

NEW BUSINESS:

1. Approval of 2017-2018 Budget for Village of Palestine. Gene Purcell moved that the Board approve the FY 2017-2018 Budget as presented. Tim McDaniel seconded motion. Motion carried unanimously.
2. Official approval of hiring Michael K. Delaney as part-time police officer, by recommendation of Chief Jeff Besing. On March 30th, an interview was conducted. The consensus of the Board was that we hire him. J.R. Dunlap moved that we officially approve the hiring of Michael Delaney as a part-time officer for the Village. George Harrison seconded the motion. Motion carried unanimously.
3. PDA Pavilion Committee – Larry Surrells and Kent Boyd. Larry Surrells addressed the Board. The PDA wanted the Board's input about using the entire area on the south side of the Community Facility to build a pavilion with a stage and parking garage. The access would be off of Harrison St. and the exit onto Main Street. The consensus was unanimous that the Board is in favor of this project. The PDA will provide the Board with architectural drawings for our input and approval before proceeding with the project.
4. Discussion regarding the Community Household Waste and Electronics Takeback. They are still trying to get it set for May.
5. Richard and Lela Woodward – Property use. They are going to use this property for several uses. One is a "park and sell" lot, whereby they will rent display space to people who want to sell their

vehicles. Anything on wheels can be sold. They also plan to hold flea markets on the property during Village festivals.

6. Discussion regarding Liquor/License Permit Fees for 2017-2018 – See schedule. All licenses, permits and fees were presented and after a lengthy discussion, a motion was made by Tim McDaniel to table this until our next board meeting in May. J.R. Dunlap seconded motion. Motion carried unanimously.

7: Update: Crawford County Indoor Sports Facility Committee Meeting. J.R. and Chief Besing attended the meeting which took place at LTC. The Committee is going to have a feasibility study done to see how much interest there is in the community and how much the cost would be to build & maintain the complex.

DPW REPORT: Kathy Clark, Superintendent.

Kathy is going to meet with Mark Kintner (Mt. Carmel Stabilization/Ambraw Asphalt) to discuss chip and seal. She hope they will be able to resurface all of the Wilson Addition.

Kathy is expecting a call from Matt Kline soon with a date he can begin working on the new barn roof.

The DPW is erecting more speed limit (25) signs, both ways on Porter, with the new food bank almost ready to open. They may also put up ‘no parking’ signs on both sides of the street.

The grinder pump has been ordered and expected within 3-4 weeks.

The beginning sewer manhole on E. Harrison has been replaced. Maxwell Concrete has repaired one storm sewer gutter on 33 and one behind the curb inlet on W. Grand Prairie. Kathy would like to give Maxwell the go ahead to repair the storm sewer manholes at e. Franklin and N. Lincoln, as they are under an active permit. Consensus was to go ahead.

POLICE REPORT: Chief of Police, Jeffrey Besing.

The Chief canvassed the Village last week and compiled a list of 36 abandoned vehicles. Letters were sent out giving them until May 1st to either get rid of the vehicles or make them legal. Those not in compliance will receive an ordinance ticket.

As a reminder, during the mowing season, there will not be any warning letters sent out for those who have let their yards become overgrown; they will simply receive an ordinance citation.

The village Board passed the update ordinance pertaining to “no burning”, therefore, the residents need to be aware that the only burning allowed is for “recreational purposes” only and must be in a fire pit or similar device for safety. It also has to be in a contained area with ample water available in case it gets out of control and must be supervised by an adult.

PIONEER ROOM/MAIN STREET PARK – APRIL 2017 – MARY MICHAEL

COMMITTEE REPORTS:

Budget Committee: Shirley Adams, Chairman. March financials were handed out.

Bldg Regulations, Permits, Maintenance: Harry Gene Purcell, Chairman. Gene said we had a couple of building permits for fences.

Employee Relations Committee: Patricia Schofield, Chairman.

FOIA Officers: Shirley Adams, Chairman. Due March 1st.

Ordinance Committee: Pat Schofield.

Streets, Sidewalks, Alleys Committee: Rob Byrley, Chairman.

Sewer/Lagoon Committee: George Harrison, Chairman.

With no further business to discuss Tim McDaniel moved to adjourn. J.R. Dunlap seconded motion. Motion carried. Meeting adjourned at 7:40 PM.

PRESIDENT

CLERK