

## MINUTES

### PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

September 6, 2018

Palestine Board of Trustees met on September 6, 2018, at 6:00 PM. Trustees answering the roll call were Tim McDaniel, J.R. Dunlap, Mary Michael, Gene Purcell, George Harrison and Brian Nethery.

Staff Members present: Police Chief Jeff Basing, Shirley Adams, Village Clerk, Margaret Littlejohn, Utility Clerk, Patricia Schofield, Mayor's Consultant, and Kathy Clark, Superintendent of DPW.

Visitors present: Chris DeWitt (WTYE) and Tom Osborne (Robinson Daily News).

Meeting called to order by Mayor Rob Byrley

The meeting began with all present reciting the Pledge of Allegiance.

Minutes were taken by the Village Clerk.

The Minutes of August 2, 2018, were accepted as presented.

#### **OLD BUSINESS:**

1. Steve Meadows – Horseshoes & Main – Approve placement of pole. There is an area on the north side corner of Mike Fulling's business on Main that could be used. Pat will check with our attorney about liability issues before the go ahead is given.

2. USDA Rural Development funding –Grant/Loan – HLR (formerly LAMAC) Update has sent us their Service Agreement for this process. They are preparing the Preliminary Engineering Report, along with the Environmental Report.

Per Kathy:

The Professional Engineering Report has begun. HLR is waiting on one more piece of information from USDA.

EPA upgrade paperwork has begun. The next step is an aeration company scoping the job. They will offer 2 option plans:

- 1) Aeration for the settling pond (6.2 ac) alone.
- 2) Aeration for the settling pond and the polishing pond (3.6 ac).

As a side note, HLR informed her that they will conduct GIS Mapping of the Village's sewer system. Several years ago, Kathy added to our sewer map manhole to manhole distances and depths. HLR is expanding upon that, to include specs, line switches and sizes, and manhole conditions, for future maintenance and troubleshooting. She found many discrepancies in our previous engineering map. Although she has filed pertinent information, not previously recorded in the main office, this information will be valuable to the next DPW/Village administrations. They are offering this service as part of the engineering fee, set forth in the current contract.

#### **NEW BUSINESS**

1. Discussion and Approval of One (1) Year Contract - \$500 – Renewal of our USDA Wildlife Animal Services (Critter Control). The Trustees agree this is a great service for the Village residents. George Harrison moved that we approve the one year contract. Tim McDaniel seconded motion. Motion

passed unanimously.

2. Discussion and approval of Amended Ordinance (DRAFT) – Business Regulations – 35.09 – Solicitors – Due to all the problems and complaints with recent solicitors. Chief Besing, Ordinance Officer, has issued a mandate that there will be no more solicitors in the Village of Palestine. Special consideration will be given for local requests. The Village has received several complaints about solicitors harassing our residents.

3. Village of Palestine needs to have a representative on the CCDA, to attend their regular and/or special meetings, etc. Meetings are held every other month and there is an annual meeting. Mayor Byrley said he would be attending to represent the Village.

4. Request for Beer Wagon/Kege on tap for Wedding Reception at the Fife in November. It will be attended by a bartender and will be parked on the street at the SW door of the Fife, roped off for only wedding guests to come and get their beer and take it back into the Fife. No beer will be allowed out on the street or sidewalk. Janice Daugherty is having the reception for her son. J.R. Dunlap moved to approve the request. Tim McDaniel seconded motion. Motion passed unanimously.

5. Approval – An Ordinance for Authorized Village Signatures – Village President and Village Clerk – for Board Approved contracts, financing, etc. Brian Nethery moved for the approval for Ordinance 2018-O-12 (Authorized Village Signatures). George Harrison seconded motion. Motion carried unanimously.

**DPW REPORT:** Kathy Clark.

Jack & Tom fixed the collapsed header and track for the north sliding doors on the barn. This saved the Village several hundred dollars. We expect the west set of doors, on the north, to need the same repairs.

Repairs on the leaf vac are complete and ready for pick up next week.

**POLICE REPORT:** Chief of Police, Jeff Besing.

Chief Besing reported that Labor Day weekend went really well, with no traffic accidents reported.

He did have one arrest on Saturday night from a domestic incident and an arrest on Sunday afternoon from a lady who was DUI coming to the rodeo.

Our application process feel short of having anyone successfully completing the testing process. The Chief will do another application process after the Wine & Arts festival weekend.

The Village received our share of drug money last week that was seized from an arrest in March of this year. Our share was \$622.70.

**PIONEER ROOM/COMMUNITY FACILITY – SEPTEMBER – J.R. DUNALP**

FYI: Update information on Ramsey Properties – Heard from all 3 now – waiting for courts.

FYI: Gatter Brewing has started the process of licensure – 8/28/18.

FYI: Fall Clean-up: October 17, 18, and 19, 2018.

For Your Files: Ordinance 2018-O-10 – Amended Sewer Ordinance – Utility Deposits.

For Your Files: Ordinance 2018-O-11 – Amended Sewer Ordinance – Sewer Use Rates.

**COMMITTEE REPORTS:**

**Budget Committee:** Shirley Adams, Chairman. August Financials were handed out. We received the first distribution of Property Tax monies in the amount of \$74,464.05. It was the consensus of Trustees that we obtain an FRSB debit card for Kathy, Tom and Chief Besing to use when they have to go out of town on company business.

**Bldg Regulations, Permits, Maintenance:** Harry Gene Purcell, Chairman.

**Employee Relations Committee:** Harry Gene Purcell, Chairman.

**FOIA Officers:** Shirley Adams, Chairman. FOIA/OMA Certifications are complete.

**Ordinance Committee:** Pat Schofield.

**Streets, Sidewalks, Alleys Committee:** Tim McDaniel, Chairman.

**Sewer/Lagoon Committee:** George Harrison, Chairman.

With no further business to discuss Tim McDaniel moved to adjourn. J.R. Dunlap seconded motion. Meeting adjourned at 6:45 PM.

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PRESIDENT

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CLERK