

## MINUTES

### PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

July 7, 2016

#### 5:30 PM – RECEPTION FOR RICK STORK

Mayor Schofield presented Rick with a plaque honoring his years of service to the Board and the Village.

Palestine Board of Trustees met on July 7, 2016, at 6:00 PM. Trustees answering the roll call were Rob Byrley, Gene Purcell, Tim McDaniel, George Harrison, Rick Stork and J.R. Dunlap.

Staff Members present: Police Chief Jeff Besing, Kathy Clark, DPW Supervisor, Margaret Littlejohn, Utility Clerk and Shirley Adams, Village Clerk.

Visitors present: Alex Pleasant, Tina Stork, Brigetta Brannon, Greg Bilbrey, Robinson Daily News Editor, and Chris DeWitt (WTYE).

Meeting called to order by Mayor Patricia Schofield.

The meeting began with all present reciting the Pledge of Allegiance.

Minutes were taken by the Village Clerk.

The Minutes of June 2, 2016, were accepted with change.

#### **OLD BUSINESS:**

1) UPDATE: New Storm Sewer – LAMAC ENGINEERING PROPOSED PLAN (INRR). We are going to approach Bob Gleason for some help with this. We are still waiting to hear back from Lamac Engineering. Kathy says the job is already complete.

2) UPDATE: Spillman Software: Integration of Law Enforcement Departments. The Robinson City Council has approved the purchase of the software. Our cost will be a portion of the annual maintenance fee which will not take effect until a year after the system goes online which will be sometime next year.

#### **NEW BUSINESS:**

1) Approval of Main Street Cruise In / Fish Fry – August 19<sup>th</sup>. It will be held from 5:00 PM to 9:00 PM. They are requesting that Main St. from Grand Prairie to LaMotte be closed during this time. The proceeds will go to the Lighting of the Park. J.R. Dunlap made a motion that we approve the request and allow the closing of Main St. from Grand Prairie to LaMotte for the Fish Fry/Cruise In. George Harrison seconded motion. Motion carried unanimously.

2) Discussion and approval for 2016 Ordinance for Prevailing Wage. J.R. Dunlap moved that we approve the 2016 Prevailing Wage Ordinance No. 2016-O-05. Tim McDaniel seconded motion. Motion carried unanimously.

3) Discussion and/or approval of payment of a bill submitted by Ed Brannon to replace his son's windshield – it was cracked from a rock from our mower – Safelite (Terre Haute) replaced the windshield \$276.19. It was brought up that we usually get two estimates for damages. We didn't get any estimates, Mr. Brannon just brought in a copy of the bill. In the future, we are going to require two estimates before an approval can be brought to the Board. Gene Purcell moved that we reimburse Mr. Brannon for the Safelite bill in the amount of \$276.19. Rick Stork seconded motion. At roll call, there were three ayes by Gene Purcell, Rick Stork and Rob Bryley and three nays by J.R. Dunlap, George Harrison, and Tim McDaniel. Due to the tie, the Mayor had the deciding vote and she voted aye. Therefore, the motion passed.

4) Update: Condemnation of the Ramsey properties. Nothing new to report. Frank does not have all the information he needs to proceed.

5) Discussion – NOW MEALS Program for children. Tim Watson, Sue Richardson and Cora Weger are starting up a NOW program in Palestine. Food is donated and volunteers pack up weekend meals for children in need. Everyone is invited to participate.

6) Replacement of Rick Stork on Sewer Committee. Rick presented his resignation letter to the Board of Trustees as he plans to move to Florida in August. A replacement is needed to complete his term of service.

**DPW REPORT:** Kathy Clark, Superintendent. The new Torro ZTR mower was delivered and has proven to be a timesaver.

The storm sewer repair, at Harmon's, has been completed.

During regular sewer maintenance, the chisel nozzle got hung up on a snag of broken pipe and we could not retrieve it. We had Robinson WW to scope the line and found the broken line. We had to have Mitchell dig up the street to retrieve the hose/nozzle and we repaired the sewer line. There was no damage to the sewer jet.

Jack now has a user account to submit and sign EPA discharge data. He filed & submitted last month's report.

Chip and seal work is scheduled to begin around July 19<sup>th</sup>.

Kathy requested that the Board consider selling the Village's side-arm mower. Our tractors are too small for it and it hasn't been used in the last 5 years. It is also dangerous to use at the lagoon. After discussing the issue, Gene Purcell made a motion that the Village put it up for sale. George Harrison seconded motion. Motion carried unanimously.

**POLICE REPORT:** Chief of Police, Jeffrey Besing. Chief Besing distributed the Departmental Statistics for June.

Any grant money Chief Besing applies for to help with the Spillman Software project will be forwarded to the Robinson Police Dept. as a donation to help off-set the overall cost of the software.

There is a new legislation being introduced to make the sale of fireworks (other than sparklers and smoke bombs) legal in the State of Illinois in order to raise revenue for the State. This will eventually change the current fireworks law that we have in the statutes.

The Chief reported that we have to replace the rear axle shaft, pinion seals and front brake pads on the 2009 Ford Crown Vic. The mechanic said that this is a common problem with police cars of the same year and make.

**PIONEER ROOM/MAIN STREET PARK – JULY 2016 – GENE PURCELL**

**FYI: REMINDER: Freedom of information updates – March 1, 2016**

**FYI: FALL CLEANUP SCHEDULE – October 19<sup>th</sup> - 21<sup>st</sup>.**

**FYI: MEDIACOM NOTICE – Adding 10 Foreign Language channels**

**COMMITTEE REPORTS:**

**Budget Committee:** Shirley Adams, Chairman. Distributed the Financial Reports for May. Carol Holbert will be here on July 20<sup>th</sup> and 21<sup>st</sup> to begin our annual audit.

**Bldg Regulations, Permits, Maintenance:** Harry Gene Purcell, Chairman. Had one permit issued last month.

**Employee Relations Committee:** Patricia Schofield, Chairman.

**FOIA Officers:** Shirley Adams, Chairman.

**Ordinance Committee:** Larry Miller, Chairman.

**Streets, Sidewalks, Alleys Committee:** Rob Byrley, Chairman.

**Sewer/Lagoon Committee:** Rick Stork, Chairman. George Harrison has agreed to be Rick's replacement as Chairman of the Sewer/Lagoon Committee.

**Other Business:**

It was reported that The Village's Web Site was down. Mayor Schofield will contact Jim Ellis concerning this.

J.R. Dunlap made a motion to go into Executive Session at 6:50 PM for the purpose of:

1. 2(c) – Semi Annual review of Executive Session Minutes.
2. 2(c) – Approval of replacement Trustee for Rick Stork.

Tim McDaniel seconded. Motion carried unanimously.

Returned to General Session at 7:01 PM.

J.R. Dunlap moved that the Executive Minutes of July 2, 2015, Sept. 3, 2015, and Dec. 3, 2015, be opened for public viewing and put into the regular minute book.

Rick Stork's resignation was accepted by the Board. Gene Purcell made a motion to accept Mary Michael as Rick's replacement for the rest of his term. J.R. Seconded motion. Motion passed.

With no further business to discuss J.R. Dunlap moved to adjourn. George Harrison seconded motion. Motion carried. Meeting adjourned at 7:05 PM.

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PRESIDENT

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CLERK