

MINUTES

PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

May 7, 2015

Palestine Board of Trustees met on May 7, 2015, at 6:00 PM. Trustees answering the roll call were George Harrison, Ricky Stork, J.R. Dunlap, Rob Byrley, Larry Miller and Gene Purcell.

Staff Members present: Margaret Littlejohn, Utility Clerk, Shirley Adams, Village Clerk, Kathy Clark, DPW Superintendent.

Visitors present: Tim McDaniel, Jim Clark and Christopher DeWitt (WTYE).

Meeting called to order by Mayor Patricia Schofield.

The meeting began with all present reciting the Pledge of Allegiance.

Minutes were taken by the Village Clerk.

The Minutes of April 2, 2015, were accepted as presented.

Swearing-in Ceremonies – Trustees

Trustee George Harrison

Trustee Rob Byrley

Trustee Tim McDaniel

Recognize Retirement of Trustee Larry Miller

OLD BUSINESS:

Discussion/Report on the spring clean-up. Received several calls from disgruntled folks about their items not being picked up during the spring clean-up. Mayor Schofield will contact Republic.

Matteson property updates.

1. 208 S. Main St.; Complaint about the odor, etc. by neighboring businesses. The concern is that the odor may be from black mold. There are bricks falling off building in the back. There is also concern that the roof and upper floor could fall in. Mayor Schofield and Gene Purcell will meet with our attorney for his advice on this situation.

2. Rush St. – Sale of property has not been completed as proposed by the Mattesons. It is our understanding that the sale is still in the making.

Chief Besing reported that it appeared there was work done on the South Main property recently but no actual work on the structure.

Update – Good News – LGDF Revenue Funding. The funding stays intact – per IML

Update – United Way – June 3 – Municipal Workday – List of spring Clean-up. Kathy suggested

that we have them paint the Village Hall. She feels three helpers would be sufficient.

Update: Release of Mortgage – YICAN Properties – no activity. The Mayor has not heard from the bankruptcy foreclosure attorney.

Grimes Addition Alley – Has been staked and marked; Completed new plat. Some property owners want the alley to vacated; some not. It is still under consideration.

Official Approval of the Phone/Email Poll of April 8, 2015, for the Vandevanter Engineering Contract – Effective April 14, 2015. Ricky Stork made a motion to officially approve the Vandevanter Engineering Contract. J.R. Dunlap seconded motion. Motion carried unanimously.

NEW BUSINESS:

Discussion/Approval disposal of old Village records, with application through the Illinois State Archives – Records Management Division. In order to dispose of obsolete records, a request to the State to dispose of those items is required. The State will then approve or deny the request or give specifics of what to do with certain requests. Ricky Stork made a motion that Shirley Adams dispose of records as seen fit by the Illinois State Archives-Record Management Division. J.R. Dunlap seconded motion. Motion carried unanimously.

DPW REPORT: Kathy Clark, Superintendent. Kathy reported the WWTP inspection, on April 21, went well.

Michael Gill has applied for a state permit in order for us to be able to repair the storm drain at North Lincoln and East Franklin.

Repaired a main tap in the alley of 402 E. Grand Prairie, due to the manhole frame shifting downhill; it broke the homeowner's line and interrupted their service.

Kathy and Kermit Green broke down the aeration fountain at the lagoon and determined a few new pieces will be sufficient repair instead of replacing the valve. This will save time and money.

As per the Chlorination Exemption Permit, Kathy will test for fecal coliform for the next six months. This was unexpected and not in the budget.

Mosquito spraying will begin next week for Palestine and Hutsonville.

Kathy asked what the Board needs to do about a business's lack of being compliant with what the State requires as well as the Village. After further discussion, it was the consensus of the Board that the Mayor send a formal letter from the Village to the owner of the business requesting that he provide his schedule in getting his business compliant.

REPORT: Chief of Police, Jeffrey Besing. Officer Carpenter will see his doctor the first of June and expects to be released.

Isiah Osborne has been hired as a part time officer and is training with Chief Besing.

Another vehicle has been seized from a felony DUI-drug arrest. Once the court awards us this vehicle, we can sell it by a sealed bidding process.

The Village received a \$500 donation from Cheryl Mefford for the Police Department. This was a very gracious donation and the Chief sent her a thank you letter explaining what the money will be

used for.

PIONEER ROOM/MAIN STREET PARK – APRIL – TIM McDANIEL

COMMITTEE REPORTS:

Budget Committee: Shirley Adams, Chairman. April Financials were handed out along with a report on the State Revenue we received for FY 2015. Shirley reported that our CMS Health Insurance premiums will be \$45 less per month per individual beginning July 1st.

Bldg Regulations, Permits, Maintenance: Harry Gene Purcell, Chairman. Gene said we've had a couple permits for fences this past month.

Employee Relations Committee: Patricia Schofield, Chairman.

FOIA Officers: Shirley Adams, Chairman. Reminder to get the training completed.

Ordinance Committee: Chairman. Recently, we've had some complaints about excessive noise. Chief Besing feels we need to add specific times in the ordinance.

Streets, Sidewalks, Alleys Committee: J.R. Dunlap, Chairman. J.R. has requested a quote from Maxwell's to repair AmVets sidewalk. J.R. also asked about the sidewalk that was damaged by the tree service at Mrs. Hildebrand's. Mayor Schofield will send a letter to Mrs. Hildebrand inquiring what tree service she used in order for us to contact them in order to get it repaired.

Sewer/Lagoon Committee: Ricky Stork, Chairman.

With no further business to discuss, J.R. Dunlap moved to adjourn. Tim McDaniel seconded motion. Motion carried. Meeting adjourned at 7:20 PM.

MAYOR

CLERK