

## MINUTES

### PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

November 2, 2017

Palestine Board of Trustees met on October 5, 2017, at 6:00 PM. Trustees answering the roll call were Tim McDaniel, George Harrison, J.R. Dunlap, Mary Michael, Brian Nethery, and Gene Purcell.

Staff Members present: Patrolman Brandon Carpenter, Pat Schofield, Village Consultant, Shirley Adams, Village Clerk, Margaret Littlejohn, Utilities Clerk, Kathy Clark, DPW Supervisor, and Twilla Davis, DPW employee.

Visitors present: Larry Surrells, Kent Boyd, Steve Mitchell, Alex Pleasant, Lloyd Dunlap Sr., Francis Murphy, and Chris DeWitt (WTYE).

Meeting called to order by Mayor Rob Byrley

The meeting began with all present reciting the Pledge of Allegiance.

Minutes were taken by the Village Clerk.

The Minutes of October 5, 2017, were accepted as presented.

#### **OLD BUSINESS:**

1) Approval of Ordinance No. 2017-O-10 – Ordinance to Amend Chapter 12: Section 12.02(b) Public Nuisances Affecting Health – Add Sub-paragraph 15. Any Abandoned Swimming Pool.

Gene Purcell moved to approve Ordinance 2017-O-10. George Harrison seconded motion. Motion carried unanimously.

1(a) Approval of Ordinance No. 2017-O-09 – Repeal of Swimming Pool Ordinance No. 2009-O-01.

Tim McDaniel made a motion to approve Ordinance No. 2017-O-09. Brian Nethery seconded motion. Motion carried unanimously.

2) UPDATE REPORT – Condemnation Proceedings – Nov. 9 deadline on south Bldg. We are waiting until November 18<sup>th</sup> in order to give Mr. Matteson time to vacate the south building.

3) UPDATE – Leo Herning Grant for Radar Speed sign. Lance Herning, Trustee for the Leo Herning Foundation, personally delivered the Grant check on October 26<sup>th</sup>. The Evolis Radar Speed Sign was ordered on October 26, 2017.

4) UPDATE – Fall Clean-up. The clean-up went well.

5) UPDATE on the Pavilion – Palestine Development Committee – Larry Surrells and Kent Boyd.

Larry met with Harry Mast, the contractor, this evening. The building will be 40' x 70' with 3' overhang on all four sides. The wooden posts will be covered, possibly by brick and vinyl. The contractor cannot begin until May, so in the meantime the PDA will be working to prepare the area for the construction. They will keep us updated.

#### **NEW BUSINESS:**

1) Employee Christmas Party. The party will be on Dec. 1, 2017, in our Pioneer Room. It will be catered by Cindy Allee.

2) Approval and authorization for Pat to sign any grant papers, except those specifically required by the Mayor and/Village Clerk/or designee. George Harrison made the motion to approve Patricia Schofield, in the capacity of Village Consultant, to sign any grant papers, except those specifically required by the Mayor and/Village Clerk/or designee. Mary Michael seconded motion. Motion carried unanimously.

**DPW REPORT:** Kathy Clark, Superintendent.

IDOT inspected and approved the latest storm sewer improvements and closed the permit.

Kathy has applied for and received the extension to our current NPDES permit for mosquito spraying and herbicide application. I have also registered the locations through EcoCat. This is required to make us legal, as residue is released to state water. It can be found on the National Registry, for confirmation.

**POLICE REPORT:** Chief of Police, Jeffrey Besing.

Monthly activity reports were not available since the end of the month date fell while Chief Besing is gone for training.

Patrolman Carpenter reported that the Wine & Arts Festival was a successful event with no problems with intoxicated subjects, no DUI arrests and no accidents.

Chief Besing assisted with the homecoming parade and events and presented a class to the driver's ed students instructing them as to what they should do if they would happen to be pulled over for a traffic related offence. Also explained to them the laws concerning DUI, Zero Tolerance and Distracted Driving.

Palestine Police will be assisting with traffic control during the "Lighting of the Park / Fireworks event at Leaverton Park on November 27<sup>th</sup>.

## **PIONEER ROOM/MAIN STREET PARK – NOVEMBER – TIM McDANIEL**

**FYI: GREAT NEWS! Through our Good Energy/Homefield energy Contract, we have just been notified that the Village of Palestine will receive a lower rate, effective January 1, 2018.**

### **COMMITTEE REPORTS:**

**Budget Committee:** Shirley Adams, Chairman. October financial were handed out. The Annual Treasurer's Report is complete and has been published in the Robinson Daily News. We've been reviewing the Employee Handbook for revisions/updates and are about half way through. When complete, it will be presented to the Trustees for a final review and approval.

**Bldg Regulations, Permits, Maintenance:** Harry Gene Purcell, Chairman. One demolition permit was issued this month.

**Employee Relations Committee:** Harry Gene Purcell, Chairman.

**FOIA Officers:** Shirley Adams, Chairman.

**Ordinance Committee:** Pat Schofield. Still waiting to hear from the Mary Heath Grant for the ULV.

**Streets, Sidewalks, Alleys Committee:** Tim McDaniel, Chairman.

**Sewer/Lagoon Committee:** George Harrison, Chairman.

**Other Business:**

Alex Pleasant, from CCDA, addressed the Board to make clear that although the CCDA no longer has a Revolving Funds program, this has absolutely nothing to do with the Village. The Village still has a Revolving Fund program.

With no further business to discuss Tim McDaniel moved to adjourn. George Harrison seconded motion. Motion carried. Meeting adjourned at 6:40 PM.

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PRESIDENT

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CLERK